

23 November 2020

Mr D Schaefer  
Per Email

Dear Mr Schaefer

**Norfolk Broads Body Corporate [1895] – FINANCIAL REPORTS FOR THE PERIOD ENDING LAST DAY OF OCTOBER 2020**

We have pleasure in attaching your monthly management reports which include the report set that has been loaded for your scheme. Listed below are all the reports available with a brief description of each. We hope the summary will assist with interpreting the data contained in the reports you would like to receive.

- 1. Financial Summary Dashboard:** this report serves as an executive summary of the financial status of your scheme answering the questions most commonly asked by our clients at review meetings.
- 2. Trust Account Movement Report:** a report that commences from the prior month closing balance and shows the movement of funds through your Trust Account by category (comparable to a "bank statement"). The report indicates the funds held in trust on behalf of your property, excluding any investment or call accounts.
- 3. Multi-Month Detailed Income Statement:** a report of the performance of your scheme for the current financial year by month and measured against the year to date budget.
- 4. Balance Sheet:** breakdown of asset and liability classes and values for your property, as at the end of the prior month
- 5. Creditors Roll:** all items included in the Trust Account Movement Report with the description "Creditors Control" are listed by supplier and all transactions that pertain to the supplier during the month are reflected.
- 6. Levy Roll:** breakdown of charges raised per owner, payments received and balances carried forward
- 7. Unit Age Analysis:** details of all debtors with arrear balances on their accounts including notes inserted by the individuals involved in collection activities. These notes are intended to act as an explanation and status report of any action taken to collect outstanding amounts.
- 8. Payroll Report (If applicable):** full breakdown of all salary and statutory payments. Monthly and weekly wages are combined into one report

A copy of your investment account statement will be forwarded to you separately.

Please let your Portfolio Manager know as soon as possible should you wish to query any entry on any of the reports you have been provided.

Yours Faithfully

**Trafalgar Property Management (Pty) Ltd**

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**OVERVIEW for the month of: Oct 2020**

	<u>31/10/2020</u> R.	<u>30/09/2020</u> R.	<u>Month</u> <u>Move</u> %	<u>Note</u>
Cash balances	673,278	749,667	-10.2	
Performance - YTD Surplus / -Deficit	56,208	47,765		
Arrear debtors				
Total Outstanding Creditors	857	857		

**CASH HELD IN BANK ACCOUNTS**

	<u>31/10/2020</u>	<u>30/09/2020</u>
Investec	340,375	339,755
Reserve Acc - Bank Account	259,926	341,231
Trust Account	72,977	68,681
<b>Total</b>	<b>673,278</b>	<b>749,667</b>

**ADMINISTRATIVE FUND PERFORMANCE to: Oct 2020**

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
Surplus/-Shortfall for the month	8,443	14,335	-5,892	-69.8
Surplus/-Shortfall for the YTD	56,208	-32,762	88,970	158.3

**Material Unfavourable Budget Variances (25% Plus and in excess of R5000 and / or Top 20 variances)  
 Year to Date**

**RESERVE FUND**

	<u>31/10/2020</u>	<u>30/09/2020</u>
Net Reserve Fund Balance Sheet	259,926	341,231
Bank Account Balance	259,926	341,231
<b>Variance</b>		

The difference between the accounting Reserve Fund balance and bank balance is due to the timing of cash flows between accounts

31/10/2020      30/09/2020      31/08/2020

Levies in arrear			
Levies in advance	-46,327	-49,852	-32,088
<b>Net Levy Arrears</b>	<b>-46,327</b>	<b>-49,852</b>	<b>-32,088</b>

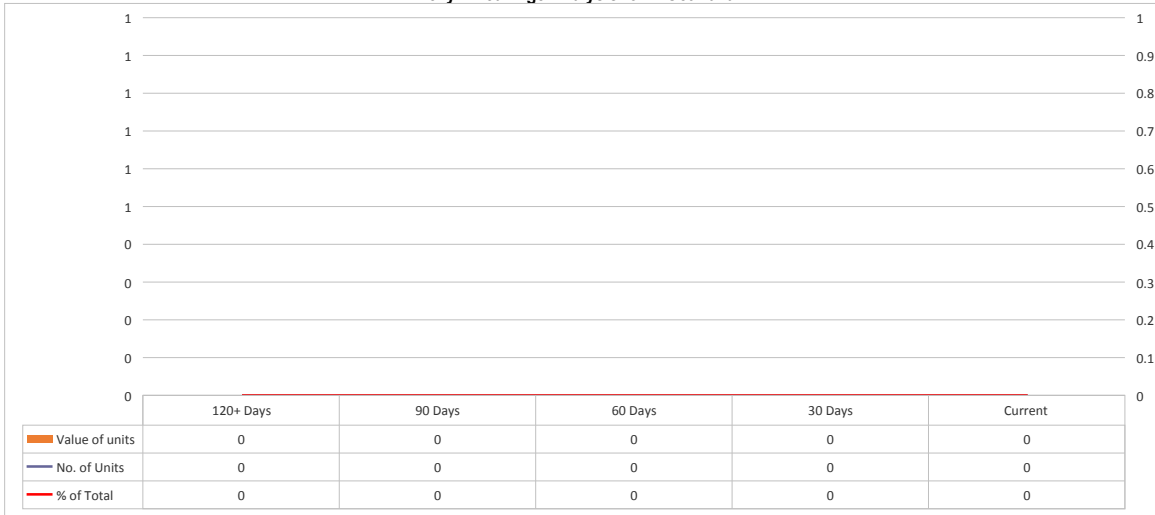
**Legal Arrear Debtors**

No. of Legal Arrear Debtors	None
Rand Value of Legal Arrear Debtors	
% of Total Arrears	

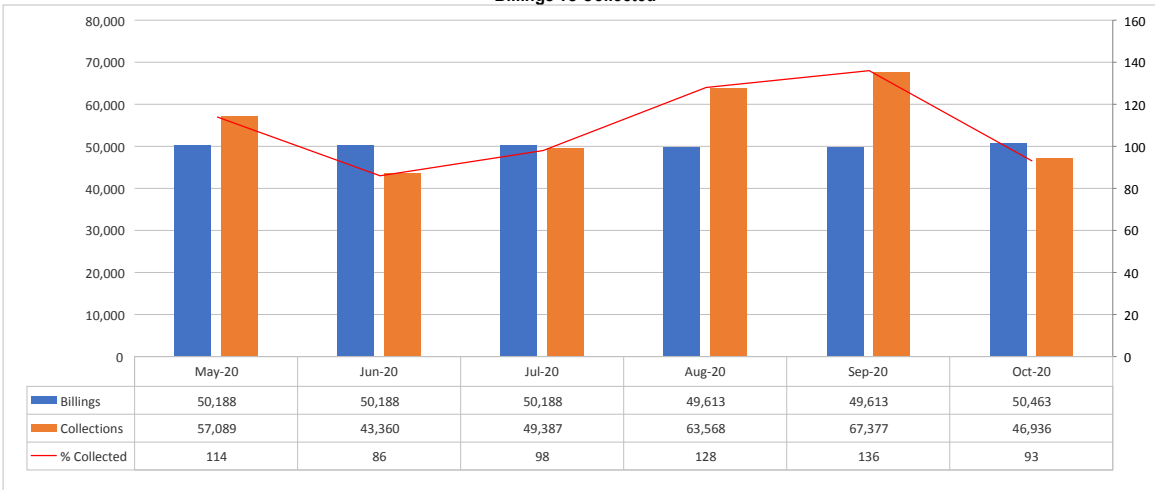
**Arrear Debtors in Excess of 3 Months (Top 10 by amount)**

	Unit	R.
None		

**Levy Arrear Age Analysis for: Oct 2020**



**Billings vs Collected**



**Municipal Recoveries**

	<b>YTD Recovery</b>	<b>YTD Expense</b>	<b>%</b>
Electricity		3,572	
Water		17,446	

**Outstanding Creditors**

	<u><b>31/10/2020</b></u>	<u><b>30/09/2020</b></u>
Accounts Payable - Municipals		
Creditors Control Balance (per Creditors Roll)		
Accrued Creditors	857	857
<b>Total Creditors</b>	<b>857</b>	<b>857</b>

**CONCLUSION**

	<u><b>31/10/2020</b></u>	<u><b>30/09/2020</b></u>
Admin Accumulated Fund Surplus/(Deficit)	362,705	354,263
Reserve Fund Surplus/(Deficit)	259,925	341,230
<b>Total Equity Position</b>	<b>622,630</b>	<b>695,493</b>

**The unaudited financial position of your entity is Solvent**

The Trustees C/o Trafalgar P O Box 3964 Durban	<b>Contact Staff</b>		
	Portfolio Manager	Louise Renouf	louiser@trafalgar.co.za
	Account Administrator	Ronica Peter	ronicap@trafalgar.co.za
	Maintenance Manager	Anneline Subben	annelines@trafalgar.co.za
	Divisional Manager	Tracy Roberts	tracyr@trafalgar.co.za

**BUILDING TRUST ACCOUNT STATEMENT FOR THE MONTH TO 31 OCT 2020 FOR NORFOLK BROADS BODY CORPORATE [1895]**

Date	Description	GL Allocation	Expense R.	Income R.
	Closing Balance Previous Month			68,680.80
	Levy Income [202010]			46,936.49
01/10/20	Investec Reserve	Reserve Acc - Bank Account		65,032.50
01/10/20	Tfs Insurance	Insurance - Building	2,749.07	
21/10/20	Investec Reserve	Reserve Acc - Bank Account		26,013.00
21/10/20	Payroll 10/2020	Salaries - Permanent Staff	3,535.00	
31/10/20	Creditors Paid	As Per Creditors Roll	127,036.61	
	Bank Charges		365.08	
	Surplus On Account		72,977.03	
			<b>206,662.79</b>	<b>206,662.79</b>

Summary of Agent Fees	Incl Amount	VAT
Flexicare	2,300.00	300.00
Management Fee	4,346.01	566.87
	<b>6,646.01</b>	<b>866.87</b>

TAX INVOICE 1895.202010 [Copy]

Included in the above is V A T

at 15 % amounting to 866.87

Vat Registration No. 4430171852

Multi-month Detailed Income Statement for NORFOLK BROADS BODY CORPORATE  
Run Date - 23 NOV 2020 - From Jul 2020 To Oct 2020



Description	Note	Annual Budget	Actual YTD	Budget YTD	Variance	Jul 2020	Aug 2020	Sep 2020	Oct 2020							
<b>ADMINISTRATIVE FUND</b>			0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>INCOME</b>		485,075	166,608	162,075	4,533	41,812	41,324	41,295	42,177	0	0	0	0	0	0	0
Exclusive Use Area Levy 1		52,032	17,345	17,344	1	4,336	4,336	4,336	4,336	0	0	0	0	0	0	0
Interest Received Bank - Investment Interest		0	3,682	0	3,682	861	949	920	952	0	0	0	0	0	0	0
Administration Fund Levy		419,616	139,870	139,872	-2	34,968	34,968	34,968	34,968	0	0	0	0	0	0	0
Recoveries - Csos Levy		5,952	1,986	1,984	2	496	496	496	496	0	0	0	0	0	0	0
Rental Income - Buildings		7,475	3,725	2,875	850	1,150	575	575	1,425	0	0	0	0	0	0	0
<b>EXPENSES</b>		408,273	110,400	194,837	-84,437	28,358	18,224	30,084	33,734	0	0	0	0	0	0	0
<b>MUNICIPAL CHARGES</b>		89,952	25,625	29,984	-4,359	8,928	0	7,914	8,782	0	0	0	0	0	0	0
Domestic Effluents/sewerage		11,676	3,257	3,892	-635	1,149	0	978	1,130	0	0	0	0	0	0	0
Electricity		15,252	3,572	5,084	-1,512	1,214	0	1,179	1,179	0	0	0	0	0	0	0
Refuse/city Cleansing		5,088	1,350	1,696	-346	450	0	450	450	0	0	0	0	0	0	0
Water		57,936	17,446	19,312	-1,866	6,115	0	5,307	6,024	0	0	0	0	0	0	0
<b>MAINTENANCE</b>		78,800	8,114	78,800	-70,686	235	1,476	3,118	3,285	0	0	0	0	0	0	0
Cleaning - Other		800	2,790	800	1,990	0	1,476	1,315	0	0	0	0	0	0	0	0
Cleaning Materials/toiletries		0	1,331	0	1,331	235	0	889	207	0	0	0	0	0	0	0
Maint - Building		28,000	2,099	28,000	-25,901	0	0	0	2,099	0	0	0	0	0	0	0
Maint - Electrical		5,000	0	5,000	-5,000	0	0	0	0	0	0	0	0	0	0	0
Maint - Fire Services		9,000	914	9,000	-8,086	0	0	914	0	0	0	0	0	0	0	0
Maint - Garden		12,000	979	12,000	-11,021	0	0	0	979	0	0	0	0	0	0	0
Maint - Painting		5,000	0	5,000	-5,000	0	0	0	0	0	0	0	0	0	0	0
Maint - Plumbing		15,000	0	15,000	-15,000	0	0	0	0	0	0	0	0	0	0	0
Maint - Security		4,000	0	4,000	-4,000	0	0	0	0	0	0	0	0	0	0	0
<b>SECURITY/GARDEN</b>		66,576	20,175	22,192	-2,017	5,044	5,044	5,044	5,044	0	0	0	0	0	0	0
Contract - Security		66,576	20,175	22,192	-2,017	5,044	5,044	5,044	5,044	0	0	0	0	0	0	0
<b>SALARIES AND WAGES</b>		48,245	13,390	15,545	-2,155	2,785	3,535	3,535	3,535	0	0	0	0	0	0	0
Salaries - Permanent Staff		46,840	13,390	14,140	-750	2,785	3,535	3,535	3,535	0	0	0	0	0	0	0
Workmens Compensation		1,405	0	1,405	-1,405	0	0	0	0	0	0	0	0	0	0	0

Multi-month Detailed Income Statement for NORFOLK BROADS BODY CORPORATE  
Run Date - 23 NOV 2020 - From Jul 2020 To Oct 2020



Description	Note	Annual Budget	Actual YTD	Budget YTD	Variance	Jul 2020	Aug 2020	Sep 2020	Oct 2020							
<b>ADMINISTRATION</b>		124,700	43,096	48,316	-5,220	11,366	8,169	10,473	13,088	0	0	0	0	0	0	0
Accounting Fees		2,818	2,818	2,818	-1	2,818	0	0	0	0	0	0	0	0	0	0
Annual Csos Fee		1,104	0	1,104	-1,104	0	0	0	0	0	0	0	0	0	0	0
Auditors Remuneration		4,950	0	4,950	-4,950	0	0	0	0	0	0	0	0	0	0	0
Bank Charges		5,136	2,417	1,712	705	561	578	581	697	0	0	0	0	0	0	0
Csos Levy Paid		5,952	1,986	1,984	2	496	496	496	496	0	0	0	0	0	0	0
Insurance - Building		32,988	10,996	10,996	0	2,749	2,749	2,749	2,749	0	0	0	0	0	0	0
Management Fee		52,848	17,384	17,384	0	4,346	4,346	4,346	4,346	0	0	0	0	0	0	0
Management Fees Paid - Other		16,800	4,600	5,600	-1,000	0	0	2,300	2,300	0	0	0	0	0	0	0
Printing And Stationery		504	396	168	228	396	0	0	0	0	0	0	0	0	0	0
Professional Fees		0	2,500	0	2,500	0	0	0	2,500	0	0	0	0	0	0	0
Protective Clothing And Uniforms		1,600	0	1,600	-1,600	0	0	0	0	0	0	0	0	0	0	0
<b>OTHER EXPENDITURE</b>		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>SURPLUS/SHORTFALL(-) BEFORE TRANSFERS</b>		76,802	56,208	-32,762	88,970	13,454	23,100	11,211	8,443	0	0	0	0	0	0	0
<b>TRANSFERS</b>		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>SURPLUS/SHORTFALL(-) ADMIN FUND</b>		76,802	56,208	-32,762	88,970	13,454	23,100	11,211	8,443	0	0	0	0	0	0	0



Multi-month Detailed Income Statement for NORFOLK BROADS BODY CORPORATE  
Run Date - 23 NOV 2020 - From Jul 2020 To Oct 2020



Description	Note	Annual Budget	Actual YTD	Budget YTD	Variance	Jul 2020	Aug 2020	Sep 2020	Oct 2020							
<b>RESERVE FUND</b>			0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>INCOME</b>		130,884	40,688	43,628	-2,940	10,299	10,224	10,157	10,009	0	0	0	0	0	0	0
Reserve Acc - Interest Received		20,028	3,737	6,676	-2,939	1,061	986	919	771	0	0	0	0	0	0	0
Reserve Acc - Levies Charged		110,856	36,951	36,952	-1	9,238	9,238	9,238	9,238	0	0	0	0	0	0	0
<b>EXPENSES</b>		145,248	131,348	48,416	82,932	350	39,363	320	91,314	0	0	0	0	0	0	0
Reserve Acc - Painting		10,248	0	3,416	-3,416	0	0	0	0	0	0	0	0	0	0	0
Reserve Acc - Plumbing		135,000	130,065	45,000	85,065	0	39,020	0	91,046	0	0	0	0	0	0	0
Reserve Acc. - Bank Charges		0	1,283	0	1,283	350	344	320	269	0	0	0	0	0	0	0
<b>SURPLUS(-) /SHORTFALL</b>		14,364	90,660	4,788	85,872	-9,949	29,139	-9,837	81,306	0	0	0	0	0	0	0
<b>TRANSEFRRED TO RESERVE FUND</b>		-14,364	-90,660	-4,788	-85,872	9,949	-29,139	9,837	-81,306	0	0	0	0	0	0	0

**Balance Sheet - Prop :1895 Name :NORFOLK BROADS BODY CORPORATE [1895]**  
**as at 31 OCT 2020**

		Year to Date 31 OCT 2020	Year to Date 30 SEP 2020	Month Move
<b>ASSETS</b>				
Non-current Assets				
Current Assets				
ACCOUNTS RECEIVABLE		1,336	1,336	
CASH AND CASH EQUIVALENTS		673,278	749,667	-76,389
	Total	674,614	751,003	-76,389
<b>Total Assets</b>		<b>674,614</b>	<b>751,003</b>	<b>-76,389</b>
<b>RESERVES &amp; LIABILITIES</b>				
Equity & Reserves				
RESERVE FUND		-259,926	-341,231	81,306
ACCUMULATED (FUND)/DEFICIT		-362,704	-354,261	-8,443
	Total	-622,630	-695,492	72,862
Non-current Liabilities				
Current Liabilities				
TRADE ACCOUNTS PAYABLE		-857	-857	
ACCOUNTS PAYABLE		-46,327	-49,853	3,526
PROVISIONS		-4,800	-4,800	
	Total	-51,984	-55,511	3,526
<b>Total Reserves and Liabilities</b>		<b>-674,614</b>	<b>-751,003</b>	<b>76,389</b>

**Schedules - Balance Sheet - Prop :1895 Name :NORFOLK BROADS BODY CORPORATE [1895]**  
as at 31 OCT 2020

Nnla	Description	Year to Date 31 OCT 2020	Year to Date Previous Month
4165	Units In Arrear		
<b>ACCOUNTS RECEIVABLE</b>			
4147	Deposits Paid	1,336	1,336
	<b>Total</b>	<b>1,336</b>	<b>1,336</b>
<b>CASH AND CASH EQUIVALENTS</b>			
3265	Trust Account	72,977	68,681
4113	Investec	340,375	339,755
4121	Reserve Acc - Bank Account	259,926	341,231
	<b>Total</b>	<b>673,278</b>	<b>749,667</b>
<b>RESERVE FUND</b>			
2499	Reserve Acc - Balance	-350,585	-350,585
2501	Reserve Acc - Levies Charged	-36,951	-27,713
2502	Reserve Acc - Interest Received	-3,737	-2,966
2507	Reserve Acc - Plumbing	130,065	39,020
2525	Reserve Acc. - Bank Charges	1,283	1,014
	<b>Total</b>	<b>-259,926</b>	<b>-341,231</b>
<b>ACCUMULATED (FUND)/DEFICIT</b>			
2039	Accumulated Fund	-306,497	-306,497
	Net Income(-)/Loss Current Year	-56,208	-47,765
	<b>Total</b>	<b>-362,704</b>	<b>-354,261</b>
<b>TRADE ACCOUNTS PAYABLE</b>			
3205	Accounts Payable Other	-857	-857
	<b>Total</b>	<b>-857</b>	<b>-857</b>
<b>ACCOUNTS PAYABLE</b>			
3218	Accounts Payable Municipal	-0	-0
4165	Units In Advance	-46,327	-49,853
	<b>Total</b>	<b>-46,327</b>	<b>-49,853</b>
<b>PROVISIONS</b>			
3234	Accounting/audit Fee Accrual	-4,800	-4,800
	<b>Total</b>	<b>-4,800</b>	<b>-4,800</b>

Creditors Roll for the month to 31 OCT 2020 Prop 1895 NORFOLK BROADS BODY CORPORATE

Name	Bal B/F	Inv. No.	Description	Invoices/Credit Notes		Payments		Bal C/F	
				GL Allocation	Date	Amount	Date		Amount
TRAFALGAR PROPERTY MANAGEMENT	0.00	2010.1895	OCT 2020	MANAGEMENT FEE	10 31	-6,646.01	10 31	6,646.01	0.00
CSOS	0.00	2010.1895	OCT 2020	CSOS LEVY	10 31	-496.40	10 31	496.40	0.00
MODERN MOWERS	0.00	INV310644	MODERN MOWERS	MAINT - GARDEN	09 29	-979.00	10 01	979.00	0.00
EM 36352600032 NORFOLK BROADS	0.00					-8,782.42	10 01	8,782.42	0.00
		3635260003220/09/01	DOMESTIC EFFLUENT/SEWERAGE	DOMESTIC EFFLUENT/SEWERAGE	09 19	-1,130.05			
		3635260003220/09/01	ELECTRICITY	ELECTRICITY	09 19	-1,178.95			
		3635260003220/09/01	REFUSE/CITY CLEANSING	REFUSE/CITY CLEANSING	09 19	-449.88			
		3635260003220/09/01	WATER	WATER	09 19	-6,023.54			
SOS PROTECSURE	0.00	INA33268	SOS PROTECSURE	CONTRACT - SECURITY	10 02	-5,043.87	10 21	5,043.87	0.00
THE MEMBERS VAN HERZEELE PROPERTIES CC	0.00					-3,750.00		3,750.00	0.00
		IND490	THE MEMBERS VAN HERZEELE PROPERTIES CC	PROFESSIONAL FEES	09 29	-2,500.00	10 21	1,250.00	
		IND492	THE MEMBERS VAN HERZEELE PROPERTIES CC	MAINT - BUILDING	10 12	-1,250.00	10 26	2,500.00	
CHEMPAC DISTRIBUTION (PTY) LTD	0.00	INV-027826	CHEMPAC DISTRIBUTION (PTY) LTD	CLEANING MATERIALS/TOILETRIES	09 30	-206.59	10 09	206.59	0.00
NORFOLK BROADS BC RESERVE FUND	0.00	OCT20'	NORFOLK BROADS BODY C	RESERVE ACC - BANK ACCOUNT	10 05	-9,237.82	10 05	9,237.82	0.00
PLUMB KING PROJECTS (PTY) LTD	0.00					-91,045.50		91,045.50	0.00
		0568	PLUMB KING PROJECTS (PTY) LTD	RESERVE ACC - PLUMBING	09 17	-65,032.50	10 01	65,032.50	
		576	PLUMB KING PROJECTS (PTY) LTD	RESERVE ACC - PLUMBING	10 06	-26,013.00	10 21	26,013.00	
22 FRICKER ROAD (PTY) LTD	0.00	NB231020	22 FRICKER ROAD (PTY) LTD	MAINT - BUILDING	10 23	-849.00	10 28	849.00	0.00
<b>TOTALS</b>						<b>-127,036.61</b>		<b>127,036.61</b>	

## Allocation Summary

MANAGEMENT FEE	-4,346.01
FLEXICARE	-2,300.00
CSOS LEVY	-496.40
RESERVE ACC - PLUMBING	-91,045.50
RESERVE ACC - BANK ACCOUNT	-9,237.82
CLEANING MATERIALS/TOILETRIES	-206.59
DOMESTIC EFFLUENT/SEWERAGE	-1,130.05
ELECTRICITY	-1,178.95
CSOS LEVY PAID	-496.40
MAINT - BUILDING	-2,099.00
MAINT - GARDEN	-979.00
PROFESSIONAL FEES	-2,500.00
REFUSE/CITY CLEANSING	-449.88
CONTRACT - SECURITY	-5,043.87
WATER	-6,023.54

The Trustees C/o Trafalgar P O Box 3964 Durban	<b>Staff Contacts:</b> Portfolio Manager Account Administrator Maintenance Manager Divisional Manager	Louise Renouf Ronica Peter Anneline Subben Tracy Roberts	louiser@trafalgar.co.za ronicap@trafalgar.co.za annelines@trafalgar.co.za tracyr@trafalgar.co.za
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**LEVYROLL AS AT 31 OCT 2020 PROPERTY NORFOLK BROADS BODY CORPORATE [1895]**

Section	Door	Flag	Name	Bal B/F	Standard Charges		Electricity	Water	Adjustments			Receipts		Bal C/F	
					Description	Amount			Description	Date	Amount	VAT	Date		Amount
1	01	M	VEXMA PROPERTIES 298 CC	-3,161.62		3,125.46	0.00	0.00	Csos Levy - 10/2020 [1895*1 - 2307.86]	01 10	36.16	0.00	0.00	0.00	
						Admin Fund Levy	2,307.86								
						Eua Parking	207.90								
						Reserve Fund Levy	609.70								
2	02	M	SCHAEFER HR	-2,757.47		2,727.61	0.00	0.00	Csos Levy - 10/2020 [1895*2 -	01 10	29.86	0.00	0.00	0.00	
						Admin Fund Levy	1,993.15								
						Eua Parking	207.90								
						Reserve Fund Levy	526.56								
3	03	M	22 FRICKER ROAD (PTY) LTD	0.00		3,567.50	0.00	0.00	Csos Levy - 10/2020 [1895*3 - 2657.53]	01 10	40.00	0.00	13 10	-3,607.50	0.00
						Admin Fund Levy	2,657.53								
						Eua Parking	207.90								
						Reserve Fund Levy	702.07								
4	04	M	THE CAMPBELLS CHILDRENS TRUST	0.00		3,009.41	0.00	0.00	Csos Levy - 10/2020 [1895*4 - 2028.12]	01 10	30.56	0.00	01 10	-3,039.97	0.00
						Admin Fund Levy	2,028.12								
						Eua Parking	445.50								
						Reserve Fund Levy	535.79								
5	05	M	VEXMA PROPERTIES 298 CC	0.00		3,125.46	0.00	0.00	Csos Levy - 10/2020 [1895*5 - 2307.86]	01 10	36.16	0.00		-6,323.24	-3,161.62
						Eua Parking	207.90						01 10	-3,161.62	
						Admin Fund Levy	2,307.86						30 10	-3,161.62	
						Reserve Fund Levy	609.70								
6	06	DO	GOLDMAN C A DR	0.00		3,363.06	0.00	0.00	Csos Levy - 10/2020 [1895*6 -	01 10	36.16	0.00	01 10	-3,399.22	0.00
						Admin Fund Levy	2,307.86								
						Eua Parking	445.50								
						Reserve Fund Levy	609.70								
7	07	M	SIMON L M	0.00		2,992.83	0.00	0.00	Csos Levy - 10/2020 [1895*7 -	01 10	34.06	0.00		-6,053.78	-3,026.89
						Admin Fund Levy	2,202.95						30 09	-3,026.89	
						Eua Parking	207.90						07 10	-2,012.50	
						Reserve Fund Levy	581.98						07 10	2,012.50	
													28 10	-3,026.89	
8	8	DO	TAYLOR J A MR	-3,845.10		3,805.10	0.00	0.00	Csos Levy - 10/2020 [1895*8 -	01 10	40.00	0.00	27 10	-3,845.10	-3,845.10
						Eua Parking	445.50								

Section	Door	Flag	Name	Bal B/F	Description	Amount	Electricity	Water	Description	Date	Amount	VAT	Date	Amount	Bal C/F
					Admin Fund Levy	2,657.53									
					Reserve Fund Levy	702.07									
9	09	M	SCHAEFER HR	0.00		3,009.41	0.00	0.00	Csos Levy - 10/2020 [1895*9 -	01 10	30.56	0.00	19 10	-3,039.97	0.00
					Eua Parking	445.50									
					Admin Fund Levy	2,028.12									
					Reserve Fund Levy	535.79									
10	10	M	SCHAEFER HR	0.00		3,125.46	0.00	0.00	Csos Levy - 10/2020 [1895*10 -	01 10	36.16	0.00	19 10	-3,161.62	0.00
									2307.86]						
					Eua Parking	207.90									
					Admin Fund Levy	2,307.86									
					Reserve Fund Levy	609.70									
11	11/12	DO	DADA SM	-38,034.39		6,987.89	0.00	0.00	Csos Levy - 10/2020 [1895*11 -	01 10	40.00	0.00	01 10	-3,807.00	-34,813.50
									5175.19]						
					Admin Fund Levy	5,175.19									
					Eua Parking	445.50									
					Reserve Fund Levy	1,367.20									
12	14		PILLAY A MR	0.00		3,805.10	0.00	0.00	Csos Levy - 10/2020 [1895*12 -	01 10	40.00	0.00	02 10	-3,845.10	0.00
									2657.53]						
					Admin Fund Levy	2,657.53									
					Eua Parking	445.50									
					Reserve Fund Levy	702.07									
13	15	M	SCHAEFER HR	0.00		2,771.81	0.00	0.00	Csos Levy - 10/2020 [1895*13 -	01 10	30.56	0.00	19 10	-2,802.37	0.00
									2028.12]						
					Admin Fund Levy	2,028.12									
					Eua Parking	207.90									
					Reserve Fund Levy	535.79									
14	16	M	SCHAEFER D W MR	0.00		3,125.46	0.00	0.00	Csos Levy - 10/2020 [1895*14 -	01 10	36.16	0.00	01 10	-3,161.62	0.00
									2307.86]						
					Admin Fund Levy	2,307.86									
					Eua Parking	207.90									
					Reserve Fund Levy	609.70									
9001			BODY CORPORATE ROOM 2-EDMUND	0.00		0.00	0.00	0.00			0.00	0.00		0.00	0.00
9000	ROOM		BODY CORPORATE ROOM-BONGANI	-1,204.48	Room Rental	575.00	0.00	0.00			0.00	0.00		0.00	-629.48
9002	ROOM		THEMBA MKHIZE	-850.00		0.00			Room Rental	25 09	850.00	0.00	26 10	-850.00	-850.00
				-49,853.06		49,116.56	0.00	0.00			1,346.40	0.00		-46,936.49	-46,326.59

**Flag Summary**

DO - Debit Order [3]  
M - Managed [10]  
Normal Account [4]

-38,658.60  
-6,188.51  
-1,479.48

**Summary**

Admin Fund Levy  
Parking  
Reserve Fund Levy  
Room Rental

34,967.54  
4,336.20  
9,237.82  
575.00

**Summary**

Recoveries - Csos Levy  
Rental Income - Buildings

496.40 Unit  
850.00

-46,936.49



Age Analysis for NORFOLK BROADS BODY CORPORATE [1895] as at 31 October 2020 - sorted by descending arrears value

Section	Door	FinFlg	Name	120 Days	90 Days	60 Days	30 Days	Current	Total	Note Date	Notes
			Totals								
										Abbreviations used in the notes above:	
										NC - No	
										RPVM - Right Party Voice	
										Mail	
										RPC - Right Party Contact	
										PTP - Promise to	
										CPB - Traced	

**Earnings/Cost Analysis Report for the Period October 2020 [NORFOLK BROADS BODY CORPORATE ]**

<b>Prop.</b>	<b>P/P</b>	<b>E/Code</b>	<b>Surname</b>	<b>Monthly Basic</b>	<b>Other Earnings</b>	<b>Gross Earnings</b>	<b>Total Deductions</b>	<b>Net Salary</b>	<b>Total Co. Contribution</b>	<b>Total Cost per Employee</b>	<b>Leave Due</b>	<b>Leave Taken</b>
1895	01	6006	SANGWENI SN	3500.00		3500.00	35.00	3465.00	35.00	3535.00	11.25	